

V.P.M's Polytechnic, Thane
Minutes of 47th Governing Body Meeting

Day & Date: Friday, 22nd September 2023 **Time: 12.00 Noon**

Venue: Second Floor, Conference Room, BRIMS, Building No 4, College Campus, Thane

Following members were present.

1. Dr. V.V. Bedekar : Chairman
2. Sri. A.V. Marathe : Secretary, VPM Thane
3. Dr. Mahesh Bedekar : Member, VPM Thane
4. Sri.D.G.Joshi : Member, VPM Thane
5. Dr. D.D. Kale : Member Academician
6. Sri. C.S. Limaye : Member, Industrialist
7. Dr. D.K. Nayak : Principal & Secretary
8. Mrs. R.U. Patil : Member Teaching Staff
9. Dr. UshaRaghavan : Special Invitee
10. Dr. KirtiAgashe : Special Invitee
11. Mrs. S.K .Shukla : Special Invitee
12. Mr. T.V. Mohite-Patil : Special Invitee
13. Dr. G.S. Ingawale : Special Invitee

Leave of Absence granted to

14. Sri. A.C. Joshi : Member, VPM Thane
15. Dr. Ajeet Singh : AICTE Nominee
16. Prof. P.A. Naik : DTE Nominee
17. Mr.U.V.Wayse : MSBTE Nominee
18. Mr. R.R. Rasal : Member, Registrar ,VPM Thane
19. Mrs. S.M. Gupte : Member Teaching Staff
20. Mr. S.C. Bhore : Member Support Staff
21. Mrs. V.A. Joshi : Special Invitee

1. Opening brief. By the Principal & Secretary

Principal & Secretary welcomed all the members present for the meeting.

2. Read and Confirm Minutes of 46th GBM held on 10th March 2023

Minutes of the 46th GBM held on 10th March 2023 were read and confirmed

3. Result Analysis Summer 2023 Exams.

The results of MSBTE Summer 2023 Even Semester exams held during May/June 2023 were declared on 29th June 2023. The list of Final Year toppers as well as percentage of results of all the divisions was presented. The overall good performance is placed on record of the Governing Body

4. Polytechnic Activity report for the period March 2023 to August 2023.

The details of Guest lectures (14), Conference & Journal Publications (11) and Trainings & Workshops(17) attended by Staff were presented.

5. AICTE EOA 2023-24

Polytechnic received AICTE EOA on 15.05.2023 for all the existing programmes with No Overall Deficiency for the Academic Year 2023-24

6. MSBTE Affiliation 2023-24

Polytechnic received MSBTE Affiliation for the Academic Year 2023-24 for all the Diploma and Advance Diploma Programmes on 26.06.2023.

7. IIC activities and ARIIA ranking

IIC established in 2018-19 is consistently performing well by organizing many innovative activities including preparing the student groups for Smart India Hackathon.

In The ARIIA Ranking too Institute received participation Certificate during 2022-23

8. Post Facto Approval for the recruited Adhoc Staff for the Academic Year 2023-24

POST FACTO Approval granted for all the staff recruited on Adhoc basis (45) for the year 2023-24.

9. Post Facto Approval for Promoted Staff

Two staff were placed in the Selection Grade, Three teachers in the Senior Scale and one office staff was appointed as the Head Clerk. Post facto approval was granted for the same.

10. Approval for Resigned Staff in the last 6 months

Nine Adhoc staff members resigned during the last six months. Their resignations are accepted and approved.

11. Statement indicating Leave taken by Staff for approval.

Medical and Earned Leave were granted by the Principal during the period 01.01.2023 to 31.08.2023 following the due procedure. The leave granted by the Principal are accorded Post facto approval.

12. NBA Accreditation Status

NBA NewDelhi has scheduled the Expert Committee visit during 6-8 October 2023 for the Accreditation of all the Five Diploma programmes CO, IF, EP,IE & IS. All the departments are gearing up with full preparations for the visit.

13. Building Maintenance activities budget provision for 2023-24

1. It is proposed to take up the Terrace Roofing in Building No 1 to 4 progressively. It is recommended to set aside a budget of Rs. 50 lakhs
2. A budget of Rs 50 lakhs is earmarked for the Fire Safety Infrastructure of Polytechnic.
3. The IT Infrastructure work is in progress and a budget of Rs 50 lakhs is earmarked for the completion of remaining work for ICT Practical and related online activities.

All the above three activities to be completed in an organized manner spread over this and next financial year and approval is granted by the Governing Body.

14. Report on School Connect Program for AY 2023-24

Since last many Years, Polytechnic Staff members are visiting various schools allotted by the DTE MS, for creating awareness amongst fresh SSC appeared students and their Parents. Over 50 schools were contacted by Polytechnic staff and collected contact details of 1726 students and uploaded in MSBTE database. Mr. T.V. MohitePatil worked as the Coordinator for the School

15. Statement of Accounts and Balance Sheet of Financial Year 2022-24

Summary of Statement of Accounts, Income and Expenditure Statement for the Year 2022-23 was presented. Around 70% of the Fees collected during the year is spent on Salary related expenses. This year surplus was recorded due to timely receipt of this year's Scholarship funds as well as earlier pending.

16. Non Recurring, Recurring and Maintenance Budget 2023-24 for Approval

Total Budget of Rs.29.95 lakhs which included Non-Recurring, Recurring and Maintenance expenditures of all the departments as well as Common expenditures of Rs 10 lakhs is approved.

In addition to the earmarked budgets of IT facility, Roof Top and Fire Safety Infrastructure totaling to Rs 150 lakhs to be spent in next 2 years for long term facility creation.

17. Admission Status 2023-24

Polytechnic recorded satisfactory admissions during academic Year 2023-24, with 915 admissions. In the IT Centre 90 students are admitted to Advance Diploma, 12 for Diploma and 193 for MKCL Certificate courses. During admissions, it was observed that maximum enquiries were received for Computer and IT related courses. It is proposed to have additional courses/change in the Course names to ensure full admissions in all divisions. Management shall be provided inputs to take appropriate decision in this regard for the Academic Year 2024-25.

18. Polytechnic Special Achievements During The Academic Year 2022-23

1. Polytechnic is participating in ARIIA Ranking and received the certificate accordingly from the concerned authorities.
2. Two proposals submitted to AICTE for MODROBS grant during 2021-22 were approved and the Laboratories are set up with the new equipments. Dr. UshaRaghavan& Mrs. R.U.Patil are appreciated for their creative efforts in preparing proposals and becoming eligible to receive the grants.

19. Resolution for Reconstitution of Internal Academic Monitoring Committee To Internal Quality Assurance Committee (IQAC).

Polytechnic has established IAMC for regular review of academic and co-curricular performance of all the departments. It is resolved to reconstitute and rename the same committee as Internal Quality Assurance Committee (IQAC)

20. Concluding remarks by the Hon. Chairman

Dr.D.D.Kale, suggested to include Adjunct faculty in each dept to have better industry exposure to prospective engineers. The Placement cell shall project prospects to future students, by giving details of students placed in industries to attract good candidates for admissions.

Hon. Chairman, expected that the Institute shall gear up for implementation of New Education Policy by creating awareness. Principal informed that the MSBTE Mumbai has revised the Curricula as per the NEP from the academic year 2023-24 and many Polytechnic staff will be a part of this Project.

Hon.Chairman also insisted on Publications by staff in peer reviewed Conferences and Journals to improve the research activities amongst Staff and students.

21. Schedule of next meeting (Second week of March 2024)

It is decided to hold the 48th GBM in the Second week of March 2024, with intimation to all the members.

22. Vote of thanks

Meeting concluded with vote of thanks to all the members present.

Dr.D.K.Nayak
Principal
V.P.M's Polytechnic, Thane