

## ADMISSIONS OPEN For Value Added Courses

- SPSS**
- MS Office**
- Tally**
- (Word, PowerPoint and Excel)**
- Advance Tally**
- Advance Excel**

Delivered by Industry Experts

**Courses start from April 2014 Onwards, Contact Immediately**

**VPM's Dr. V. N. Bedekar Institute of Management Studies  
Bldg. No. 4, College Campus, Thane (W) - 400 601**

**Tel: 25364492, 25446554. e-mail: [admission@vpmthane.org](mailto:admission@vpmthane.org)**

### : Course Details :

Course Name	Description	Period	FEES	
			Students	Others
<b>SPSS</b> (Software Package for Statistics and Simulation)	Comprehensive and flexible statistical analysis and data management solution for making smarter decisions.	5 Days / 15 Hrs.	2,000/-	4,500/-
<b>TALLY ERP 9</b>	Business Ready Accounting Software with Inventory management, Invoicing and Regulatory Compliances.	6 Weeks / 60 Hrs.	2,250/-	3,500/-
<b>MS OFFICE</b>	Word, Excel, Power Point & Outlook, (Tools to build a brighter future).	6 Weeks / 60 Hrs.	2,250/-	3,500/-
<b>ADVANCED TALLY ERP 9</b>	For better management and generation of advanced Business Reports for multi location Branch Offices.	4 Weeks / 30 Hrs.	2,500/-	5,500/-
<b>ADVANCED EXCEL</b>	Advanced formulas, tables & formatting, conditional formatting, advance charting, pivot tables & pivot reporting, VBA & macros, data tables, simulations & solver, integrating with other tools & optimizing, using productively & become an advanced user.	4 Weeks / 24 Hrs.	2,500/-	4,500/-