

VACUUM

- Q.1 i) Objectives & T'C'S of communication.
ii) Discuss with diagram , the various stages of the process of communication

OR

What do you mean by the word communication ? Explain the process of communication with the help of a Model

- Q.2 i) Write a note on Body language. (Explain will examples)
ii) Explain Intrapersonal & Interpersonal communication

OR

What do you understand by verbal & Non-Verbal communication.
What are the advantages & disadvantages.

- Q.3 What is Business letter. Explain the format & parts of a letter in detail.

OR

- i) Parts of a Report
ii) Grapevine (Informal channel of communication)

- Q.4 Write short notes on (Any 2)
i) Downward & Upward communication
ii) Effective listening
iii) Presentation
iv) Internet

OR

What are the Barriers to communication. Explain 5 barriers in detail.
