

IQAC meeting held on 28th April 2018

Agenda

- Minutes of the previous meeting to be read and confirmed
- To review the activities completed in academic year 2017-18
- To review the progress of information gathered about 4th cycle
- To discuss and finalize plans for the next academic year
- Finalization of Academic Calendar
- Principal's remarks
- Finalization of Perspective Plan
- Any other issue with the permission of the chair

Minutes of the IQAC meeting of the college, held on 28th April 2018 at 9.30 am in conference room are as follows:

- ❖ Prof. Subhash Shinde, Vice Principal of the College welcomed all the members for the meeting. He requested Prof. (Mrs.) Neeta Pathak, IQAC Coordinator to start the meeting. She read the minutes of the last meeting of IQAC held on 15th January 2018. The minutes were read and approved by all members.
- ❖ IQAC Coordinator gave the review of activities completed in the academic year 2017-18. All the activities were considered under the following heads:
 - Activities related to curricular and extra - curricular aspects:
 - First batch for MA Part II in English and Business Economics was started with 7 and 4 students respectively.
 - 3 Students were enrolled for Foundation Course NCC- II at SYBCom and SYBA level.
 - Certificate course in 'Modi' Script was conducted from 14th July to 9th September 2017.
 - Two Film Making Workshops were conducted on 12th August 2017 and 17th March 2018.
 - An Acting Workshop was conducted on 16th March 2018.
 - One day Stress Management Workshop for teachers was conducted on 21st September 2017 by Dr. Parag Thuse.
 - The Certificate Course in Yoga was conducted in collaboration with Ambika Yoga Kutir.
 - Dr. V. N. Bedekar Memorial lecture series was conducted till April 2018 where in eminent personalities viz Dr. Santosh Dastane, Dr. Prabhakar Apte, Shri Raju Parulekar, Shri Dilip Gottchindikar delivered their speeches.
 - Dr. V.N. Bedekar State Level Intercollegiate Debate Competition was conducted on 20th February 2018.
 - A Seven Day Industry Interference Programme was organized in October by Mr.Aman Pal Chawla.
 - Hindi Department with Hindustani Prachar Sabha conducted a Creative Writing course for the students of SY and TY classes.

- One day Inter Collegiate seminar- ‘Step Forward Towards the Dreams’ was conducted by psychology department.
- Activities related to Teaching-Learning Process:
 - One day workshop for teachers on E-learning and Basic ICT tools was conducted on 10th March 2018.
 - The College encourages every department to adopt the innovative teaching and learning processes such as ICT enabled lectures, Group Discussions, Field Visits, Debates, Quiz Contest, Case Studies, Sample Surveys, Industrial Visits, Film and Documentary Screening, Use of YouTube videos, power-point presentations, Paper presentations by students, Role play, Play performance, JAM sessions in English Tutorials, Management Games and alike.
 - A bridge course was conducted by the Philosophy department for all TYBA students to enhance basic skills like reading, writing, speaking and presentation skills in February, 2018.
- Activities related to Research, Innovation and Extension:
 - Asst. Prof. Archana Prabhudesai from Department of Commerce submitted the UGC sponsored Minor Research Project Report.
 - Four teachers completed their Orientation / Refresher courses.
 - Asst. Prof. Avinash Waghmare from Philosophy Department was awarded M.Phil. degree.
 - Asst. Prof. Shivaji Naik completed NSS Orientation Course.
 - Seven teachers were awarded Ph.D. degree.
 - Dr. Suja Roy Abraham and Dr. Indrani Roy completed Short-term Course in ‘Gender Sensitization’ from JNU.
 - Dr. Anil Dhawale and Dr. Jayshree Singh from Hindi Department are recognized as Ph.D. guides by the University of Mumbai.
 - Pre-Conference workshop for teachers was conducted on 12th August 2017.
 - Two-day workshop on ‘Research Methodology’ was conducted on 2nd and 3rd January 2018.
 - Pre-Conference workshop on ‘Smart Citizen – Healthy Citizen’ was conducted on 14th December 2017 for students.
 - Two-day National Conference on ‘Smart Cities in India: The Road Ahead’ was conducted on 19th and 20th January 2018.
 - A guidance lecture was conducted by Dr. S. K. Savanur on ‘Different Style Manuals in Report Writing’.
 - Research Activities - The Research Committee was constituted in the institution to encourage and promote research culture among the students and teachers. Nine research projects by our students were presented in the District round of Avishkar Research Competition on 12th December 2017. The research project of Ms.Sejal Natu and Rasika Palande of T.Y.B.A. Psychology were selected at the Zonal level and they have bagged third prize at the University level.

- Asst. Prof. Madhavi Arekar from English Department designed a short-term course in Conversational English for Narmada Kamraj University (Nasik Division).
- Activities related to Library:
 - Library has created the portal 'Jnanprabha' to provide easy access to online resources.
 - From this year the 'Best Reader Award' for the student of senior college is initiated.
 - On the occasion of *Vachak Prerana Din, Marathi Bhasha Sanwardhan Pandharwada* and National Conference on Smart Cities in India book exhibition was organized.
- Activities related to Student Support:
 - Various programmes for Soft Skill Development were conducted to improve the placement.
 - Orientation on creating employment and empowerment through Youth Development Programme. Under this 80 hours training was provided for 'Professional Skills and Professional English' by MoU partner Technoserve on 17th January 2018 and 30th January 2018
 - Workshop on Resume writing, Group Discussion and Personal Interview were conducted by Mr. Amit Godse on 2nd February 2018 and 3rd February 2018.
 - Guidance sessions on 'How to Crack Bank Interviews' were conducted by Prof. Nitin Pagi on 28th February and 1st March 2018
 - Skill Development programme by Labour Net was conducted for TYBA students.
 - Various departments have also organized Career Guidance lectures for the benefit of the students in their respective subjects.
 - Counselling Cell of the college under the guidance of Principal Dr. Suchitra A. Naik, not only provides Personal Counselling but also conducts various sessions on Study Skills, Career guidance, Stress Management, Motivational Counselling, Aptitude testing for Junior and Degree College students as well as students of sister concern colleges and outsiders.
 - The college successfully conducted Chrysalis, Khelotsav, Navrang, Gandhrav and publication of *Rta*.
- Two workshops were organized for the supporting staff:
 - Letter Drafting in English by Mr. Ravindra Mehendale
 - Waste Management by Prof. Walavalkar of Paryavaran Dakshata Mandal.

- Activites related to Institutional Values and Social Responsibility:
 - **Taki Pathar Activities** – As a part of Institutional Social Responsibility, under the umbrella of N.S.S. Unit, the college has taken various initiatives in a small drought prone adopted pada village- Taki Pathar of Shahapur taluka. N.S.S Camp was conducted at the Ashramshala of village and a few initiatives taken are:
 - Awareness lectures on Health and hygiene
 - Contribution to ‘Swachhata Abhiyan’ by providing dustbins
 - Contributing 120 books to library and conducting reading sessions for students of *Ashram Shala*.
 - Organization of competitons and games.
 - Water harvesting guidance by Prof. Walavalkar of Paryavaran Dakshata Mandal.
 - Building check-dams
 - Socio Economic survey was conducted to identify the issues of the area.
 - Under the banner of the WDC, our college has been providing Self-Defence Training for the girl students. Hemoglobin Test for girl’s students was conducted on 26th October 2017. Honda, the world-renowned automobile manufacturer along with WDC organised a ‘Female Safety Riding Training’ on 16th January 2018.
 - Environmental Awareness Programme were conducted at different levels.
 - Under this initiative, our college has entered into an agreement with Eco-Friend Industries who collect ‘E- Waste from college for its disposal. Our teachers along with their student team leaders had an E-Waste Drive in the college under which 201kg E-Waste was collected and given to the Eco-Friend industries.
 - Similarly, Shri. Lakshmi Paper Mart collected paper waste from the college for recycling purpose.
 - Cleanliness drive was undertaken by the students and the same would continue in future.
 - The college has also received a Certificate of Appreciation for donating dry waste in exchange with cloth bags to support ‘Bag for Cause’ on 3rd April, 2018 from NGO - ‘Green Yatra’.
 - Workshop on ‘Craft of Paper bags’ was conducted on 7th March 2018 with Paryavaran Dakshta Mandal.
 - Tree Plantation and Post Tree plantation drives were conducted with *Hariyali*.
 - One day workshop on sensitizing youth towards ‘Human Rights’ was conducted by Student Forum.

- The college observed and celebrated various days like International Yoga Day, Kargil Vijay Din, Foundation Day, Independence Day, National Unity Day, NSS Day, National Youth Day, Vachan Prerna Din, Gandhi Jayanti, Aids Awareness, Republic Day, Women's Day, Savitribai Phule Jayanti etc.
- ❖ IQAC Coordinator informed the members that Academic Audit Report was completed and submitted to the University of Mumbai on 27th March, 2018 and the peer team visit for the same is awaited.
- ❖ Academic calendar was discussed and it was decided to incorporate the celebration of Golden Jubilee year of the college.
- ❖ Following future plans were discussed and finalized for the academic year 2018-19
 - Completion of Academic Audit, Administrative Audit, Green Audit and Gender Audit
 - Seminar and workshops by IQAC
 - Research Centre of Hindi and Business Economics
 - Workshops for Non-teaching staff
 - Add – on Courses – Department wise
 - Value added courses
 - Monograph
 - Participation of Alumni in extension activities
 - Replacement of Black Boards with White Boards in all the class-rooms
 - Digital Attendance
 - Perspective plan
 - Any other - Website updating, Remedial coaching, Entry into services
- ❖ Prof. S. G. Shinde proposed vote of thanks.


Coordinator, IQAC


I/c. Principal