

VPM's Joshi Bedekar College, Thane.
DEPARTMENT OF B.COM (ACCOUNTING & FINANCE)
Organises Value Added Course on

Title: “ E Filing of Income Tax (ITR & TDS)”

Preamble:

E Filing of Income Tax (ITR & TDS) Course have been designed for developing employability skills required for the students who are looking for good job in their field like Accounting, finance, Taxation, E Accounting, Direct Taxes like Income Tax and Indirect Taxes like GST (Goods and Service Tax) and e filing etc. The course focus mainly on how to file return deal with Income Tax, online tax e filing India, e filing of returns, TDS Salary returns and GST return.

Objective:

1. To provide fundamentals of Income Tax concepts and Provisions.
2. To understand file online ITR, TDS return deal with Income Tax matters with Confidence.
3. To equip students with the practical insights for the various softwares like Taxmann, Webtel, Computax etc.
4. To explicate the connection between the Indirect Tax and GST.

Syllabus:

1. Introduction of Basic MS Excel, Advanced MS.Excel.
2. Introduction to Income Tax, Brief about Various Sources of Income (with Illustration)
3. Introduction of E Filing of Income Tax Returns Generation of IT Forms like ITR 01(SAHAJ), ITR 02, ITR 03, ITR 04, ITR 4S(SUGAM), ITR 05 and ITR 06.
4. How to Register PAN, TAN, TIN, DIN and GSTIN online or manual.
5. Practical Exposure to www.incometaxindiaefiling.gov.in portal. How to file Return Electronically on portal with or without Digital Signature Certificate.
6. How to Pay Tax online through Net Banking. How to Generate Challans online and Manual.
7. Form 16 B, How to view Tax Credit through 26AS, E Filing TDS Salary Return form 24Q and Challan.
8. Introduction to GST, Schedule of GST rate ,Input/Output Provisions.

9. E Filing of GST, GST-DVAT/ HVAT/CST Applicability., Tax Invoice generation, Bilty Challan,
10. GST return, Online Payment (DVAT), Quarterly Return (DVAT), Online submission of road permit.

Curriculum:

Course Duration : 20 days (2 hrs per day) , Total – 40 hrs

Eligible Students: FYBAF and SYBAF

Date of Commencement of Course: 15th Feb,2020

Time : Batch I : 9.30am to 11.30am and Batch II : 1.00pm to 3.00pm

Venue: Batch I : Computer Lab 1 and Batch II : Language Lab

Reference Books:

1. Self Preparation and Filing of Income Tax Returns by Individuals Third Edition: May 2019 by Swatantra Sethi.
2. How to File Salary Income Tax, AY 2019-2020 by CA Rahul Gupta.
3. Fast Track Quick Revision Income Tax for AY 2019-2020 by AS K K Agarwal.
4. Tax Saving & Investment guide : Income Tax of India by CA Shammi Prabhakar Singh.

Course Outcome:

After completion of the above mentioned course the students will be able to:

1. Define the procedure of direct tax assessment.
2. Able to file IT return on individual basis.
3. Able to compute total income and define tax compliances and structure online.
4. Able to understand amendments made from time to time in Finance Act.
5. Differentiate between direct and indirect tax assessment online.
6. Able to get a practical knowledge by doing an internship.